

**Clarifications on pre bid queries for engagement of an Agency / Organization for setting up a Program Management Unit for Cluster Development Program of National Horticulture Board**

**Tender Reference No 35-60/2019-MIDH**

**Dated 28<sup>th</sup> July 2020**

<b>S. No</b>	<b>Clause No and Page No</b>	<b>Original Clause of RFP</b>	<b>Clarifications</b>
1	Page No.47 Section 6 – Terms of Reference, Scope of services point ii	Necessary outreach activities and information dissemination to popularize the Cluster Development Program	All costs related to the events (Venue/ logistics / food / Audio Visual) is to be borne by the client/ PIA. Consultant is expected to support with PMU team and with its knowledge base. Type of Outreach Activities – Dissemination of the NHB Schemes/ Road Shows for the stakeholders and related event in the targeted clusters.
2	Page No.47 Section 6 – Terms of Reference, Scope of services point iv	Prepare Model Project Reports which can be used by PIAs as a reference framework for preparing cluster specific DPR.	The estimate is 3-5 model DPR, but actual number may be higher subject to the actual requirement the program.
3	Page No.47 Section 6 – Terms of Reference, Scope of services point i	Finalize the contours of cluster development scheme, operational guidelines and related documentation	The scheme shall be finalized as per the TOR after onboarding of the PMU team.
4	Page No.48 Section 6 – Terms of Reference, Scope of services point xii	Create an M&E dashboard for streamlining process of implementation and undertake corrective action whenever required.	There is an existing dashboard available with NHB. The requirement is to maintain and update the information and analytics. Procurement of any software and hardware required for upgradation shall be by the NHB.
5	Page No.48 Section 6 – Terms of Reference, Scope of services	The PMU will also provide overall assistance to NHB in ‘hard’ and ‘soft’ interventions. Hard interventions may be viewed in terms of those involving creation of fixed assets such as common facilities and physical infrastructure. Soft interventions cover the gamut of other required Business Development Services (BDS).	Detailed infrastructure design, engineering, layout shall be undertaken by the PIA. PMU should provide support in overall assistance and facilitation of the project. With respect to soft interventions, PMU shall facilitate assistance for all the necessary BDS services including market linkages as desired for success of the PIA.
6	Page No.49	Infrastructure gap analysis by	Any cost pertaining to

	Section 6 – Terms of Reference- ‘The list of soft interventions’	assessment of existing Post- Harvest infrastructure and facilities including technology and capacity utilization for holistic development of identified cluster	completion of deliverables / scope of work shall be borne by the bidder.
7	Page No.48 Section 6 – Terms of Reference, Scope of services – ‘The list of hard interventions’	List of indicative hard interventions: leveraging of FPOs / creation of new FPOs	Registration/Mobilization of FPOs is not in the scope of PMU, however, PMU is expected to guide / facilitate the PIA.
8	Page No.49 Section 6 – Terms of Reference- ‘The list of soft interventions’	Capacity building and export- oriented training & skill development for entrepreneurs, producers, processor and exporters. Capacity building of Farmers and Farmer Producer Organization (FPOs) on PHM practices including ripening, packaging, and transport of produce commensurate to export requirements	Development of any need-based training material shall be the responsibility of PMU in consultation with stakeholders.
9	New Clause	New clause to be added with respect to restriction due to COVID 19	No Change. NHB shall consider any such request on case to case basis
10	Page No.-17 DATA SHEET (PROJECT SPECIFIC INFORMATION) (14) Duration and Team Deployment	Duration of the assignment is proposed to be 3 years and it can be extended subject to the implementation progress of the program. The estimated number of professional staff-months required for the assignment is 312 man months.	It is clarified that the number of SMEs is 2 and not 3.  The total Man Months 1. Core Team – 12 (months)*5 (resources)* 3(years) = 180 man months 2. Support Team - 12 (months)*3 (resources)* 3(years) = 108 man months 3. SMEs - 4 (months)*2 (resources)* 3(years) = 24-man months  Total – 312 man months
11	Page No 10 Instruction to Agencies – Part 1	4. Conflict of Interest	Bidder may indicate such assignments. NHB may decide after going through the details.
12	<b>RFP: Section 2 Instructions to Agencies, Page 10: Clause 4:</b>	Conflicting Assignment: Agency (including its affiliates) shall not be hired for any assignment/job that, by nature, may be in conflict with another assignment/job	Yes

	<b>CONFLICT OF INTEREST, 4.2:</b>	of the Agency to be executed for the same or for another Employer.	
13	<p><b>Section 2 Instructions to Agencies, Page 13: Clause 11a: EARNEST MONEY DEPOSIT (EMD)</b></p> <p><b>AND</b></p> <p><b>Section 2 Instructions to Agencies, Page 14: Clause 12: PERFORMANCE GUARANTEE:</b></p>	<p>“An earnest money of Rs 2,00,000/- (Rupees Two lakh only) in the shape of Banker Cheque /Demand Draft in favor of National Horticulture Board payable at Gurugram, Haryana may be submitted to Sh. C.P. Gandhi, Deputy Director . (Coordination), National Horticulture Board, Plot No 85, Sector 18, Institutional Area, Gurugram, Haryana - 1220] 5 simultaneously while uploading the technical proposal.”</p> <p>AND</p> <p>The selected Agency shall be required to furnish a Performance Bank Guarantee equivalent to 10% .of the contract value rounded .off to the nearest thousand Indian Rupees in the farm .of an unconditional and irrevocable Bank Guarantee from a scheduled commercial bank in India in favor of National Horticulture Baard payable at Gurugram for the period of contract with 60 days claim period beyond the completion of all contractual obligations. The bank guarantee must" be submitted after award of work but before signing of the consultancy contract. The successful bidder has to renew the Bank Guarantee and same terms and conditions for the period up to contract including extension period, if any.</p> <p>Performance Guarantee would be returned only after successful completion of tasks assigned to them and only after adjusting/recovering any dues recoverable/payable from/by the Agencies an any account under the contract. On submission of performance guarantee and after signing of the contract, EMD would be returned</p>	EMD has a limited validity. No Change